

# Notice of Annual General Meeting



## ICG-Longbow Senior Secured UK Property Debt Investments Limited

(the "Company")

PO Box 286, Floor 2, Trafalgar Court, Les Banques, St Peter Port, Guernsey, GY1 4LY

Registered number: 55917

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**THIS DOCUMENT IS IMPORTANT AND REQUIRES YOUR IMMEDIATE ATTENTION. IT CONTAINS PROPOSALS RELATING TO THE COMPANY ON WHICH YOU ARE BEING ASKED TO VOTE.** If you are in any doubt about the contents of this document, or the action you should take, you are recommended to seek your own independent financial advice immediately from your stockbroker, bank manager, solicitor, accountant or other independent financial adviser who, if you are taking advice in the United Kingdom, is duly authorised under the Financial Services and Markets Act 2000, or if you are in a territory outside the United Kingdom, is an appropriately authorised independent financial adviser.

If you have sold or otherwise transferred all of your Ordinary Shares in the Company, you should send this document, together with the accompanying proxy form, at once to the purchaser or transferee or to the bank, stockbroker or other agent through whom the sale or transfer was affected for delivery to the purchaser or transferee.

NOTICE is hereby given that the eighth annual general meeting ("**Annual General Meeting**" or "**AGM**") of the Company is to be held at Floor 2, Trafalgar Court, Les Banques, St Peter Port, Guernsey GY1 4LY on 28 June 2021 at 2.00 p.m. BST.

Due to the ongoing COVID-19 pandemic, whilst restrictions in the Bailiwick of Guernsey have been eased, any person arriving into the Bailiwick of Guernsey is presently required to register their journey on a travel tracker and is required to self-isolate for a period of 7 to 21 days upon arrival.

In light of the restrictions currently in place, whilst Guernsey based shareholders are permitted to physically attend the Annual General Meeting, all Shareholders are strongly encouraged to appoint the "Chairman of the Meeting" as their proxy and provide voting instructions in advance of the Annual General Meeting, in accordance with the instructions explained in the Notice and on the accompanying Form of Proxy.

If a shareholder appoints someone other than the Chairman of the Meeting as their proxy, that proxy may not be able physically to attend the AGM or cast the shareholder's vote. As such, the Board encourages all shareholders to appoint the Chairman of the Meeting as their proxy as early as possible in order to vote on the matters being considered at the meeting. All votes on the resolutions contained in the Notice of AGM will be held by poll. Updates on any changes to the proceedings of the AGM will be published on <http://www.lbow.co.uk> and announced to the market.

The following business will be transacted at the AGM:

### **Ordinary Resolutions**

To be proposed as ordinary resolutions which, on a poll, will require a simple majority of the total voting rights cast on the relevant resolution (excluding any votes that are withheld) to be in favour.

1. That the audited accounts, the Directors' report and the Auditors' report for the financial year ended 31 January 2021 be received and considered.
2. That the Directors' remuneration for the year ended 31 January 2021 as provided in the Directors' report be approved.

3. That Jack Perry be re-elected as a Director of the Company.
4. That Paul Meader be re-elected as a Director of the Company.
5. That Stuart Beevor be re-elected as a Director of the Company.
6. That Fiona Le Poidevin be re-elected as a Director of the Company
7. That Deloitte LLP, which has indicated its willingness to continue in office, be re-appointed as Auditors of the Company to hold office from the conclusion of this Annual General Meeting until the conclusion of the next Annual General Meeting.
8. That the Directors be authorised to determine the remuneration of Deloitte LLP as Auditors of the Company.
9. That the interim dividend of 1.5 pence per share in respect of the period 1 February 2020 to 30 April 2020; the interim dividend of 1.5 pence per share in respect of the period 1 May 2020 to 31 July 2020; the interim dividend of 1.5 pence per share in respect of the period 1 August 2020 to 31 October 2020; and the interim dividend of 1.5 pence per share in respect of the period 1 November 2020 to 31 January 2021, declared by the Company, be ratified and approved.

### **Special Business**

#### **Ordinary Resolution**

To be proposed as an ordinary resolution which, on a poll, will require a simple majority of the total voting rights cast on the resolution (excluding any votes that are withheld) to be in favour.

10. That the Company be and is hereby authorised, in accordance with the Companies (Guernsey) Law, 2008, as amended (the "**Companies Law**"), subject to the Listing Rules made by the United Kingdom Financial Conduct Authority and all other applicable legislation and regulations, to make market acquisitions (within the meaning of section 316 of the Companies Law) of its own Ordinary Shares (as defined in the Company's Articles) which may be cancelled or held as treasury shares, provided that:
  - i) the maximum number of Ordinary Shares authorised to be purchased under this authority shall be a number equal to 14.99 per cent. of the Ordinary Shares (excluding treasury shares) in issue as at the latest practicable date prior to the date of publication of this document;
  - ii) the minimum price (exclusive of expenses) which may be paid for an Ordinary Share shall be £0.01 pence per Ordinary Share;
  - iii) the maximum price (exclusive of expenses) which may be paid for an Ordinary Share shall be not more than an amount equal to the higher of (i) 5 per cent. above the average mid-market value of the Company's Ordinary Shares for the five business days prior to the day the purchase is made and (ii) the higher of the price of the last independent trade and the highest current independent bid for Ordinary Shares on the trading venue where the purchase is carried out,

such authority to expire on the date which is 15 months from the date of passing of this resolution or, if earlier, at the end of the Annual General Meeting of the Company to be held in 2022 (unless previously renewed, revoked or varied by the Company by special resolution) save that the Company may make a contract to acquire Ordinary Shares under this authority before its expiry which will or may be executed wholly or partly after its expiration and the Company may make an acquisition of Ordinary Shares pursuant to such a contract.

BY ORDER OF THE BOARD

**Ocorian Administration (Guernsey) Limited**

Company Secretary

7 May 2021

PO Box 286,

Floor 2

Trafalgar Court

Les Banques,

St Peter Port

Guernsey GY1 4LY

## EXPLANATORY NOTES:

### Ordinary Resolutions

#### **Annual Report and Consolidated Financial Statements for the year ended 31 January 2021 (the "Annual Report") – resolution 1:**

For each financial year the Directors are required to lay the audited accounts and the reports of the Directors and Auditors to shareholders at the AGM. Shareholders will be asked to receive and consider the Annual Report containing the audited accounts and the reports of the Directors and Auditors thereon.

#### **Directors' remuneration – resolution 2:**

Guernsey-registered companies are not obliged to prepare and publish a directors' remuneration report. However, the Company has included details of its Directors' remuneration within the Annual Report and an ordinary resolution will be put to shareholders seeking approval of the Directors' remuneration. The shareholder vote will be advisory only, but the Directors will take the outcome of the vote into consideration when reviewing and setting the Directors' remuneration.

#### **Election of Directors – resolutions 3 to 6:**

In accordance with article 23.3 of the Company's Articles, at each annual general meeting of the Company all Directors shall retire from office and may offer themselves for election or re-election by the Members.

The Board has undertaken an evaluation of the performance of the individual Directors. This evaluation took the form of questionnaires and interviews to determine effectiveness and performance in various areas. Following this formal evaluation, the Chairman confirms that the performance of each of the Directors continues to be effective and to demonstrate commitment to their respective roles. The Board, therefore, believes that each of the Directors who are standing for re-election should be re-elected as there is a good mix of skills and this is demonstrated by the biographies contained in the Annual Report published on 6 May 2021. Patrick Firth will not be offering himself for re-election at the forthcoming AGM and will step down from the Board at the conclusion of the AGM. Fiona Le Poidevin, who joined the Board in September 2020, will take over as Chair of the Audit Committee following Mr Firth's retirement.

#### **Appointment and remuneration of the Auditors – resolutions 7 & 8**

Shareholders will be asked to confirm the re-appointment of Deloitte LLP as the Company's Auditors until the conclusion of the next Annual General Meeting to be held in 2022 and to grant authority to the Directors to determine their remuneration.

#### **Approval of Interim Dividends – resolution 9:**

Interim dividends do not require shareholder approval under the Companies Law or the Company's Articles. However, in line with best practice, the Board wishes to afford shareholders the ability to ratify and approve the interim dividends paid in this financial year. As the interim dividends have already been declared and paid, this is an advisory rather than a binding vote.

### Special Business – Ordinary Resolution

#### **Share Purchase Authority – resolution 10:**

This resolution renews the share buy-back authority that was given by the Company's shareholders at the AGM held in 2020. As part of the Company's discount management arrangements, this resolution gives the Directors authority to make market purchases of the Company's own shares, up to 14.99 per cent of the Ordinary Shares (excluding treasury shares) in issue as at the latest practicable date prior to the date of publication of this document.

In deciding whether to make any such purchases the Directors will have regard to what they believe to be in the best interests of shareholders and to the applicable Guernsey legal requirements which require the Directors to be satisfied on reasonable grounds that the Company will, immediately after any such repurchase, satisfy a solvency test prescribed by the Companies Law and any other requirements in its memorandum and the Company's Articles. The making and timing of any buy-backs is at the absolute discretion of the Board and not at the option of the shareholders. Any such repurchases would only be made through the market for cash at a discount to net asset value.

**Note from the Board:**

Members are requested to vote in respect of all of the resolutions proposed in this Notice of AGM. It is the recommendation of the Board that members vote in favour of each resolution on the basis that the Board considers their passing to be in the best interests of the members as a whole.

Certain of the Directors are also members of the Company, each of whom intends to vote in favour of all resolutions proposed in this Notice of AGM but will abstain from voting on the resolution in respect of their own re-election or election, if applicable. Their holdings as at the date of this Notice are as follows:-

	Ordinary Shares of no par value each held	Percentage of total issued share capital
Jack Perry*	89,398	0.07%
Stuart Beevor	30,000	0.02%
Paul Meader**	210,766	0.17%
Patrick Firth	10,000	0.01%
Fiona Le Poidevin	—	—

\* Ordinary Shares held through a nominee.

\*\* Ordinary Shares held by Paul Meader's PCAs

Information as to how to vote can be found in the Notes below or contained in the notes to the Form of Proxy, which accompanies this Notice.

### Notes to the Notice of the Annual General Meeting:

1. A member is entitled to attend and vote at the meeting provided that all calls due from him/her in respect of his/her Ordinary Shares have been paid. A member is also entitled to appoint one or more proxies to attend, speak and vote on his/her behalf at the meeting. The proxy need not be a member of the Company but must attend the meeting to represent you. Details of how to appoint the Chairman of the meeting or another person as your proxy using the Form of Proxy are set out in the notes to the Form of Proxy enclosed with this Notice. If you wish your proxy to speak on your behalf at the meeting you will need to appoint your own choice of proxy (not the Chairman) and give your instructions directly to them but please see note 2 below. On a poll, all or any of the rights of the Shareholder may be exercised by one or more duly appointed proxies.
2. To be effective, the instrument appointing a proxy (together with any power of attorney or other authority under which it is executed or a duly certified copy of such power) must be sent to Link Group, PXS 1, 10th Floor, Central Square, 29 Wellington Street, Leeds, LS1 4DL, no later than 2.00 p.m. on 24 June 2021, or not less than 48 hours before the time for holding any adjourned meeting, as the case may be. A corporation may execute a proxy under its common seal or by the hand of a duly authorised officer or other agent. Completion and return of the Form of Proxy will not preclude members from attending and voting in person at the meeting. However, the Guernsey government have implemented a mandatory isolation period for people travelling to the island, which might make in-person attendance at the AGM impracticable for shareholders, corporate representatives or proxies who would need to travel to Guernsey to attend in person. Shareholders should carefully consider whether or not it is appropriate to attend the meeting in person this year if the guidance continues to be the same or becomes even more restrictive. The situation in respect of Covid-19 is developing rapidly and shareholders should note that further changes may need to be put in place at short notice in relation to the AGM this year. If a shareholder appoints someone other than the Chairman of the Meeting as their proxy, that proxy may not be able physically to attend the AGM or cast the shareholder's vote. As such, the Board encourages all shareholders to appoint the Chairman of the meeting as their proxy as early as possible in order to vote on the matters being considered at the meeting.
3. Any corporation which is a shareholder may, by a resolution of its directors or other governing body, authorise such persons as it thinks fit to act as its representative at the AGM or to approve a resolution submitted in writing and the person so authorised shall be entitled to exercise on behalf of the corporation which he or she represents the same powers (other than to appoint a proxy) as that corporation could exercise if it were an individual shareholder of the Company.
4. You may appoint more than one proxy provided each proxy is appointed to exercise rights attached to different Ordinary Shares. You may not appoint more than one proxy to exercise rights attached to any one Ordinary Share. Where multiple proxies have been appointed to exercise rights attached to different Ordinary Shares, on a show of hands those proxy holders taken together will collectively have the same number of votes as the shareholder who appointed them would have on a show of hands if he were present at the meeting. On a poll, all or any of the rights of the shareholder may be exercised by one or more duly appointed proxies. To appoint more than one proxy you may photocopy the enclosed Form of Proxy. Please indicate the proxy holder's name and the number of Ordinary Shares in relation to which they are authorised to act as your proxy (which, in aggregate, should not exceed the number of Ordinary Shares held by you). Please also indicate if the proxy instruction is one of multiple instructions given by you. All hard copy proxy appointments must be signed and should be returned together in the same envelope.
5. On a vote on a show of hands, each proxy has one vote. If a proxy is appointed by more than one shareholder, and all such shareholders have instructed the proxy to vote in the same way, the proxy will only be entitled, on a show of hands, to vote "for" or "against" as applicable. If a proxy is appointed by more than one shareholder, but such shareholders have given different voting instructions, the proxy may, on a show of hands, vote both "for", and "against" in order to reflect the different voting instructions. However, please see note 6 below.
6. Each Resolution put to the vote at the AGM shall be decided by a poll. On a poll, each Shareholder entitled to vote and vote at the AGM will have one vote per Ordinary Share held.
7. To change your proxy instructions simply submit a new Form of Proxy using the methods set out above and in the notes to the Form of Proxy. Note that the cut-off date and time for receipt of a Form of Proxy (see note 2 above) also apply in relation to amended instructions; any amended Form of Proxy received after the relevant cut-off date and time will be disregarded. If you submit more than one valid Form of Proxy, the form received last before the latest time for the receipt of proxies will take precedence.

8. In order to revoke a proxy instruction you will need to inform the Company by sending a signed hard copy notice clearly stating your intention to revoke your proxy appointment to Link Group, PXS 1, 10th Floor, Central Square, 29 Wellington Street, Leeds, LS1 4DL. In the case of a member which is an individual the revocation notice must be under the hand of the appointer or of his attorney duly authorised in writing or in the case of a member which is a company, the revocation notice must be executed under its common seal or under the hand of an officer of the company or an attorney duly authorised. Any power of attorney or any other authority under which the revocation notice is signed (or a notarially certified copy of such power or authority) must be included with the revocation notice. The revocation notice must be received before the commencement of the meeting or adjournment or the taking of the poll at which the proxy is used.
9. Appointment of a proxy does not preclude you from attending the meeting and voting in person. If you have appointed a proxy and attend the meeting in person, your proxy appointment will automatically be terminated. However, please see note 2 which advised that, the Guernsey government have implemented a mandatory isolation period for people travelling to the island, which would make in-person attendance at the AGM impracticable for shareholders, corporate representatives or proxies who would need to travel to Guernsey to attend in person. Shareholders should carefully consider whether or not it is appropriate to attend the meeting in person this year if the guidance continues to be the same or even more restrictive. The situation in respect of Covid-19 is developing rapidly and shareholders should note that further changes may need to be put in place at short notice in relation to the AGM this year. If a shareholder appoints someone other than the Chairman of the meeting as their proxy, that proxy may not be able physically to attend the AGM or cast the shareholder's vote. As such, the Board encourages all shareholders to appoint the Chairman of the meeting as their proxy as early as possible in order to vote on the matters being considered at the meeting.
10. To be passed, an ordinary resolution requires a simple majority of the members and duly appointed proxies entitled to attend the meeting and voting on a show of hands to vote in favour (excluding any votes that are withheld) or, if a poll is demanded, a simple majority of the total voting rights cast on the relevant resolution (excluding any votes that are withheld) to be in favour. Please note each Resolution put to the vote at the AGM shall be decided on a poll.
11. To be passed, an extraordinary resolution requires not less than 75 per cent of the members and duly appointed proxies entitled to attend the meeting and voting on a show of hands to vote in favour (excluding any votes that are withheld) or, if a poll is demanded, not less than 75 per cent of the total voting rights cast on the relevant resolution (excluding any votes that are withheld) to be in favour. Please note each Resolution put to the vote at the AGM shall be decided on a poll.
12. To be passed, a special resolution requires not less than 75 per cent of the members and duly appointed proxies entitled to attend the meeting and voting on a show of hands to vote in favour (excluding any votes that are withheld) or, if a poll is demanded, not less than 75 per cent of the total voting rights cast on the relevant resolution (excluding any votes that are withheld) to be in favour. Please note each Resolution put to the vote at the AGM shall be decided on a poll.
13. The quorum for the will be two members present and entitled to vote in person or by proxy or by attorney. In the event that a quorum is not present for the AGM within 30 minutes of the time appointed for the AGM, the AGM shall stand adjourned for five Business Days at the same time and place or to such other day and at such other time and place as the Board may determine and no notice of adjournment need be given. At any such adjourned meeting, those members who are present in person shall constitute the quorum.
14. In the case of joint holders, where more than one of the joint holders purports to appoint a proxy, only the appointment submitted by the most senior holder will be accepted. Seniority is determined by the order in which the names of the joint holders appear in the register of members in respect of the joint holding (the first-named being the most senior).
15. A vote withheld is not a vote in law, which means that the vote will not be counted in the calculation of votes for or against the resolution. If no voting indication is given, your proxy will vote or abstain from voting at his or her discretion. Your proxy will vote (or abstain from voting) as he or she thinks fit in relation to every other matter which is put before the AGM.
16. In accordance with the Regulation 41(1) of the Uncertificated Securities (Guernsey) Regulations, 2009 and the Company's Articles, the Company specifies that only those members registered on the Register of Members of the Company at close of business on 24 June 2021 (or in the event that the meeting is adjourned, only those members registered on the Register of Members of the Company as at the time which is 48 hours prior to the

adjourned meeting) shall be entitled to attend in person or by proxy and vote at the AGM in respect of the number of Ordinary Shares registered in their name at that time. Changes to entries on the Register of Members after that time shall be disregarded in determining the rights of any person to attend or vote at the meeting.

17. A copy of the Company's Articles will be available for inspection at the registered office of the Company (during business hours and excluding weekends and bank holidays) in Guernsey or otherwise available on request from the Company Secretary, Ocorian Administration (Guernsey) Limited (telephone +44 (0) 1481 742 742), from the date of this notice until the time of the AGM.
18. CREST members who wish to appoint a proxy or proxies by utilising the CREST electronic proxy appointment service may do so for the AGM to be held on 28 June 2021 and any adjournment(s) thereof by utilising the procedures described in the CREST Manual. CREST Personal Members or other CREST sponsored members, and those CREST members who have appointed a voting service provider(s), should refer to their CREST sponsor or voting service provider(s), who will be able to take the appropriate action on their behalf.
19. In order for a proxy appointment made by means of CREST to be valid, the appropriate CREST message (a "CREST Proxy Instruction") must be properly authenticated in accordance with CRESTCo's specifications and must contain the information required for such instructions, as described in the CREST Manual. The message must be transmitted so as to be received by Link Group (Crest Participant ID RA10) by the latest time(s) for receipt of proxy appointments specified in the notice of meeting. For this purpose, the time of receipt will be taken to be the time (as determined by the timestamp applied to the message by the CREST Applications Host) from which the issuer's agent is able to retrieve the message by enquiry to CREST in the manner prescribed by CREST.
20. CREST members and, where applicable, their CREST sponsors or voting service providers should note that CRESTCo does not make available special procedures in CREST for any particular messages. Normal system timings and limitations will therefore apply in relation to the input of CREST Proxy Instructions. It is the responsibility of the CREST member concerned to take (or, if the CREST member is a CREST Personal Member or sponsored member or has appointed a voting service provider(s), to procure that his CREST sponsor or voting service provider(s) take(s)) such action as shall be necessary to ensure that a message is transmitted by means of the CREST system by any particular time. In this connection, CREST members and, where applicable, their CREST sponsors or voting service providers are referred, in particular, to those sections of the CREST Manual concerning practical limitations of the CREST system and timings. The Company may treat as invalid a CREST Proxy Instruction in the circumstances set out in Regulation 34(1) of the Uncertificated Securities (Guernsey) Regulations, 2009.
21. The Directors will answer any questions raised at the AGM which relate to the business of the meeting, although no answer need be given:
  - (a) if to do so would interfere unduly with the preparation of the meeting or involve disclosure of confidential information;
  - (b) if the answer has already been given on the Company's website; or
  - (c) if it is undesirable in the best interests of the Company or the good order of the meeting that the question be answered.

A copy of this Notice of AGM is available on the Company's website: <http://www.lbow.co.uk>.

22. The total issued share capital of the Company as at the date of this Notice is 121,302,779 Ordinary Shares. Pursuant to the Company's Articles, on a show of hands every member (being an individual) present in person or by proxy or (being a corporation) present by a duly authorised representative shall have one vote on a show of hands, and one vote per Ordinary Share on a poll (other than the Company itself where it holds its own shares as treasury shares).
23. All capitalised expressions used in this Notice of AGM not otherwise defined herein shall have the same meaning given to them in the Company's Articles.